

Customer Guideline

“Material Consignment”

Version: 1.1 | 27.09.2023

Responsible Party:

The responsibility for the consignment materials lies with the customer (referred to as the "Shipper"). Please note that all liability is subject to the terms and conditions outlined on our website, www.pcbwhiz.com.

Logistic:

The customer ("Shipper") will be responsible for covering the logistical expenses associated with shipping the consignment materials to us.

Important Remark for Customer “Shipper”:

1. For components in the sizes of 0201 and 0402, or smaller, we require an additional quantity of 100% more units, or at least 20 extra pieces. For components of size 0603 or larger, we request an additional quantity of 20% more units, or at least 10 extra pieces. In the case of larger and more expensive components such as ICs, an extra 1 or 2 pieces would suffice unless the components are exceptionally costly. In such cases, no superset is necessary as long as the components are in production packaging. For THT components, an additional 2 pieces are adequate, depending on the component's size and price.

It is essential that components are ordered and delivered in production packaging, such as continuous cut tape, reel, tray, or tube. The components must be provided on the same cut tape as the required quantity.

2. To ensure a smooth process and avoid mix-ups, each consignment material should be clearly labeled with the Manufacturer Part Number (MPN), each package should bear an identical code for easy identification within each project. Additionally, the customer ("Shipper") must ensure that the consignment materials are securely packed to prevent any damage during transportation. Including the customer's name, invoice number and project description on the packing list in the shipment is also a necessary requirement to facilitate proper handling and delivery.

If a customer "Shipper" requests to consign materials, the following addresses should be used for shipping the materials:

For Production Region in Europe:

Shipping Address for Shipper:

CMS Electronics Germany GmbH
Eichstetter Straße 57
79232 March-Neuershausen, Germany

Attn: Ms. Kerstin Kässinger
Phone: +49 (0) 7665 93853-37

For Production Region in Asia / Pacific:

Shipping Address for Shipper:

pcbwhiz Limited
Level 7, K11 ATELIER Victoria Dockside
18 Salisbury Road
Tsim Sha Tsui, Kowloon, Hong Kong

Attn: Martin Huang
Phone: +852-3166-6116